

PhD office

THE RECTOR

- SEEN** the Statute of the University of Naples Federico II;
- SEEN** Law 13 August 1984, n. 476 and subsequent amendments and additions;
- SEEN** article 4 of Law 3 July 1998 n. 210 and subsequent amendments and additions;
- SEEN** article 19 of Law 30 December 2010, n. 240 containing provisions regarding research doctorates;
- SEEN** the Ministerial Decree of 14 December 2021, n. 226, with which the “*Regulation establishing methods of accreditation of doctoral centers and courses and criteria for the establishment of doctoral courses by accredited bodies*”;
- SEEN** the Ministerial Decree of 22 March 2022, n. 301, with whom the “Guidelines for the accreditation of research doctorates” were approved;
- SEEN** the disciplinary regulations of the research doctorate of the University of Naples Federico II, issued with Rectoral Decree no. 2015 dated 16.5.2022;
- SEEN** the Directorial Decree n. 341 of 15.03.2022, with which the Ministry of University and Research issued the public notice for the presentation of proposals for intervention for the creation of “Partnerships extended to universities, research centers and companies for financing of basic research projects” – within the PNRR, Mission 4 “Education and research” – Component 2 “From research to business” – Investment 1.3, financed by the European Union – NextGenerationEU;
- SEEN** the Directorial Decrees n. 1549-1555, 1557, 1558, 1560, 1561, 1564 of 11.10.2022 with which the Ministry of University and Research has admitted to funding the projects referred to in the notice issued with DD n. 341 of 03.15.2022;
- SEEN** resolutions no. 122 and n. 40 of 03.07.2024, with which, respectively, the Board of Directors and the Academic Senate authorized the issuing of the competition notice for admission to the XL cycle-**academic year 2024/2025 - of the PhD in Economics, with n. 4 scholarships** financed under the GRINS Extended Partnership project PE09 - Growing Resilient, INclusive and Sustainable MUR Code PE00000018 - CUP E63C22002140007;
- SEEN** the note with which the Director of the Department of Economic Sciences and Statistics (DISES) communicated the decisions made regarding the Doctorate course in Economics to be activated for the XL cycle and the coordinator of the course itself communicated the timetable for carrying out the tests insolvency proceedings;

DECREES

ARTICLE 1 (Institution)

The XL cycle of the PhD course in *Economics* is established with administrative headquarters at the University of Naples Federico II, subject to accreditation by the Ministry of University and Research. A public competition is announced for admission to the PhD course in *Economics*. In Annex A), an integral part of this decree, the following are indicated:

- a) the selection methods;
- b) the number of places available;
- c) the number of scholarships;
- d) the number and type of reserved seats;
- e) the duration, the administrative department of the doctorate and the professor coordinating the course;
- f) the exam timetable;
- g) the address of the web page where the organization of the course, the research topics and the teaching activities are indicated.

The scholarships are activated within the bounded themes of GRINS Extended Partnership project PE09 - Growing Resilient, INclusive and Sustainable MUR Code PE00000018 - CUP E63C22002140007.

The places covered by scholarships may be increased following funding from public or private entities. The authorization to stipulate the relevant agreement must take place on a date prior to the start of the exam tests. The agreement may provide for specific methods of the study and training program.

The publication of the calendar in this announcement represents official notification to interested parties. **Candidates for the competition will not receive any further written communication regarding the dates of the competition of the exam tests.**

Any changes to the calendar will be promptly announced on University website, at <http://www.unina.it/didattica/post-laurea/dottorati-di-ricerca/bandi-di-ammissione>, which candidates are therefore supposed to consult constantly.

ARTICLE 2 (Requirements for admission)

Anyone who holds one of the following qualifications can participate in the competition, without age or citizenship limits:

- specialist or master's degree obtained pursuant to Ministerial Decree 509/1999 and subsequent amendments and/or additions;
- degree obtained pursuant to previous educational systems (whose legal course lasts at least four years);
- equivalent academic qualification obtained from foreign universities.

Furthermore, those who obtain the required degree by 31 October 2024 can participate in the competition, under penalty of forfeiture of admission to the course.

**All candidates are admitted to the competition procedure with reservations.
The Administration may order at any time, with a reasoned provision, the exclusion for failure to meet the prescribed requirements; this provision will be communicated to the interested party by registered mail with return receipt.**

ARTICLE 3 (Qualification obtained abroad)

The suitability of the qualification obtained from foreign universities is ascertained, solely for the purposes of admission to the selection, by the judging commission. In this case, the degree certificate must be presented, in the manner indicated in article 4 below, indicating the exams taken and the study plan followed as well as further documents deemed useful for assessing the suitability of the qualification. All documents must be translated, when they are not in English.

ARTICLE 4 (Submission of admission application and qualifications)

The application to participate in the competition must be submitted exclusively online, via electronic procedure available at: <https://pica.cineca.it/unina/> **no later than 1.00 pm (Italian time) on April 22, 2024.**

To participate in the competition, candidates are required to pay, **under penalty of exclusion**, of a contribution of €50.00 (fifty euros), to be made exclusively with the methods indicated in the procedure. This contribution is valid exclusively for the PhD competition for which the application is submitted. **The contribution paid for the organization of the competition will not be returned under any circumstances.**

The candidates who **graduated from foreign universities are exempted** from the obligation to pay the contribution.

Applications submitted in breach of the provisions of this article will not be taken into consideration.

THE DOCUMENTATION CONCERNING THE QUALIFICATIONS AND THE PROJECT MUST BE EXCLUSIVELY UPLOADED DURING THE SUBMISSION OF THE APPLICATION.

For the purposes of the EVALUATION OF QUALIFICATIONS AND THE PROJECT, candidates must submit the following documentation, following the guideline below:

1) Candidates who graduated in Italy

1. Degree mark and weighted average based on the ECTS of the marks of the exams taken relating to the specialist/master's degree and possibly other elements deemed suitable for evaluation (for example list of exams taken with the related grades). These qualifications must be presented by a declaration in lieu of certification, issued pursuant to article 46 of Presidential Decree no. 445/2000 and subsequent amendments;
2. degree grade and weighted average based on the ECTS of the exam scores taken relating to the three-year degree and possibly other elements deemed suitable for evaluation (for example list of exams taken with the related grades). These qualifications must be presented by means of a declaration in lieu of certification, issued pursuant to article 46 of Presidential Decree no. 445/2000 and subsequent amendments;
3. master's degree thesis and any publications accompanied by a declaration in lieu of an affidavit concerning conformity to the original;
4. any other qualifications (for example scholarships, further academic qualifications) through a declaration in lieu of certification, made pursuant to article 46 of Presidential Decree no. 445/2000 and subsequent amendments.
5. any letters of presentation from scholars, which must be submitted using the methods explained below.

2) Grad student-candidates in Italy

1. Weighted average based on the ECTS of the marks of the exams taken relating to the specialist/master's degree and any other elements deemed suitable for evaluation (for example list of exams taken with the related marks). These qualifications must be presented by means of a declaration in lieu of certification, issued pursuant to article 46 of Presidential Decree no. 445/2000 and subsequent amendments;
2. degree grade and weighted average based on the ECTS of the exam scores taken relating to the three-year degree and possibly other elements deemed suitable for evaluation (for example list of exams taken with the related grades). These qualifications must be presented by means of a declaration in lieu of certification, issued pursuant to article 46 of Presidential Decree no. 445/2000 and subsequent amendments;
3. any publications accompanied by a declaration in lieu of an affidavit concerning conformity to the original;
4. any other qualifications (for example scholarships, further academic qualifications) through a declaration in lieu of certification, made pursuant to article 46 of Presidential Decree no. 445/2000 and subsequent amendments;
5. any letters of presentation from scholars, which must be submitted using the methods explained below.

3) Candidates who graduated abroad

1. degree certificate, both first and second level, with indication of the exams taken and the study plan followed (the certificate must be translated, when not in English);
2. second level degree thesis and any publications accompanied by a declaration in lieu of an affidavit concerning conformity to the original
3. any other qualifications held (scholarships and certificates of attendance of post-graduate courses, qualifications linked to carrying out research activities, scores reported in standardized tests used for the selection of access to university courses at an international or national level, etc.);
4. Any letters of presentation from scholars, which must be presented using the methods explained below;
5. curriculum vitae;

4) Grad student-candidates abroad

1. academic certificate, indicating the exams taken and the study plan followed (the certificate must be translated if not into English);
2. any publications accompanied by a declaration in lieu of an affidavit concerning conformity to the original;
3. any other qualifications held (scholarships and certificates of attendance of post-graduate courses, qualifications linked to carrying out research activities, scores reported in standardized tests used for the selection of access to university courses at an international or national level, etc.);
4. Any letters of introduction from scholars must be presented using the methods explained below;
5. Curriculum vitae;

The application must be printed, signed and uploaded into the procedure following the guideline described in the procedure itself, attaching a copy of a valid identity document. The lack of a signature and/or identity document is a reason for exclusion from the selection.

After closing the application, the candidate can request letters of reference by filling in the appropriate section, by the deadline for submitting the application (22nd April 2024, 1.00 pm - Italian time). The notice of completion of the letter will be sent to the referee only after the definitive closure of the application. The referee will be automatically notified by the system and will have to personally fill out the reference letter template in the online procedure and send it by 24th April 2024 at 1.00 pm (Italian time).

The Administration assumes no responsibility for failure to receive the documentation due to errors attributable to the candidate, or any misunderstandings attributable to third parties, fortuitous circumstances or force majeure.

For candidates with disabilities, who declare in the IT procedure that they need assistance, the procedure itself provides indications on how to complete the application, made pursuant to current legislation (Law no. 104/1992 as integrated and modified by the Laws no. 17/1999 and no. 53/2000 and subsequent amendments and additions), and the uploading of the relevant medical and health certification.

ARTICLE 5 (Exam tests)

The exam tests are aimed at ensuring a suitable comparative evaluation of the candidates and at ascertaining the candidate's preparation and aptitude for scientific research.

Admission exams are based on **qualifications, research project and oral exam**.

Candidates must also demonstrate good knowledge of a foreign language, chosen among English, French, Spanish and German.

The exams may also be held in one of the languages previously listed.

The qualifications and topics covered by the tests must be relevant to the scientific-disciplinary sectors of reference of the doctoral course and can be differentiated by thematic areas.

The judging commission has a total of one hundred points distributed as follows:

- 20 points for titles,
- 30 points for the research project,
- 50 points for the oral exam.

The qualifications that can be evaluated and the scores referring to them are:

- the entire university career, using as evaluation elements the degree mark or the weighted average based on the ECTS of the marks of the exams taken and, possibly, other elements deemed suitable by the Commission: up to a maximum of 15 points;
- scientific publications, master's thesis and other relevant qualifications (awards, patents, scholarships, etc.), to be evaluated also in light of any letters of presentation from scholars: up to a maximum of 5 points.

The candidate who has achieved a score of no less than 8/20 in the evaluation of qualifications and a score of no less than 18/30 in the evaluation of the research project is admitted to the oral test.

The oral test is considered passed only if the candidate obtains a score of at least 30/50.

The final score is given by the sum of the marks obtained in the evaluation of the qualifications, the project and the oral exam.

To take the competitive tests, candidates must show one of the following valid identification documents: identity card, passport, car license with photograph, gun license, identification cards - with photograph and stamp or other marking equivalent - issued by a State Administration.

The candidate's absence on the day, place and time of the interview test will be considered as a waiver of the test itself, whatever the cause.

For the oral test, at the discretion of the Commission, a remote method may be adopted, which guarantees identity recognition.

ARTICLE 6 (Selection commissions and competition procedure)

The judging commission, which will be published on the University portal at <http://www.unina.it/didattica/post-laurea/dottorati-di-ricerca/bandi-di-ammissione>, is appointed by Rectoral Decree pursuant to article 13 of the University Regulations governing research doctorates.

At the first meeting, the examining commission establishes the criteria and methods of evaluation of the competition tests, to be formalized in the relevant minutes, in order to assign the scores and judgments attributed to the individual tests.

Before the start of the competition tests, the members of the Commission, having read the list of participants, sign the declaration that there are no situations of incompatibility between them and the

competitors, pursuant to articles 51 and 52 of the civil procedure code.

The oral test must take place in a room open to the public, with a capacity suitable to ensure maximum participation.

The oral test, both in person and electronically, must be carried out in such a way as to ensure maximum publicity and participation.

ARTICLE 7 (Merit ranking list)

The ranking will be formulated according to the decreasing order of the overall score obtained by each candidate in the individual tests and approved by Rectoral Decree. In the event of a tie between two or more candidates, the youngest candidate will take precedence in the ranking.

Candidates will be declared winners according to the order of the ranking until the places available for competition are filled.

If the place reserved for candidates graduated from foreign universities is not awarded, it will be made available for the ordinary access procedure and vice versa.

In case of non-acceptance within the deadline referred to in the following article 8, 3rd paragraph, or of renunciation by the start date of the courses, the same number of candidates will take over according to the order of the ranking.

ARTICLE 8 (Admission to the course)

The Rectoral Decree approving the merit ranking will be published on 5 June 2024, on the Official University Noticeboard, present on the University website and at the link <http://www.unina.it/didattica/post-laurea/dottorati-di-ricerca/bandi-di-ammissione>.

This publication will represent official notification of the competition results, the winners will not receive any personal communication.

The winners, within 5 days from the publication of the aforementioned Rectoral Decree, must send - under penalty of forfeiture - the request to enroll in the course to the Doctorate and Scholarships Office, using the methods that will be published together with the Rectoral Decree.

Winners in possession of a qualification obtained from a foreign university, which has not already been declared equivalent to the Italian specialist/master's degree diploma, must also present or send the translated and legalized degree certificate with attached declaration of value on site by the Italian Representation competent for the territory in the country to which the institution that issued the qualification belongs. For further information in this regard, please refer to the website of the Ministry of University and Research at <https://www.studiare-in-italia.it/studenti stranieri/>

Enrollment requires payment of the regional contribution for education (the payment methods can be found on the University portal at the address <http://www.unina.it/didattica/post-laurea/dottorati-di-ricerca/bandi-di-ammissione>).

Enrolment cannot take place after the deadline indicated in this article.

Once the terms for enrolment will be expired referred, any vacant places will be made available to candidates classified as the most suitable in the merit list.

To this end it will be published on 18th June 2024, on the University portal at the address <http://www.unina.it/didattica/post-laurea/dottorati-di-ricerca/bandi-di-ammissione>, the list of names of suitable candidates entitled to enrolment, and the date by which they have to enrol.

This publication will represent official notification, candidates classified as suitable will not receive any personal communication.

Those who do not enrol within the deadline indicated in the notice published in the ways described above will be considered to have tacitly renounced and will definitively forfeit their right to enrolment.

ARTICLE 9 (Scholarships/grants)

The scholarships will be awarded according to the order of the ranking up to the number of scholarships put up for competition.

In the event of an equal score between two or more candidates, for the sole purpose of awarding the scholarship, priority in the ranking will be established through the evaluation of the economic situation of the competitors determined according to the provisions in force for the payment of student fees and contributions of this University.

The scholarships last one year and are renewed provided that the doctoral student has completed the program of activities planned for the previous year and has been admitted to the following course year.

The annual amount of the scholarship amounts to € 16,243.00 (sixteen thousand two hundred and forty-three/00) including social security contributions to be paid by the recipient, as established by article 1 of Ministerial Decree no. 247 of 23.2.2022. The scholarship will be paid in deferred monthly installments and for its use the total annual personal income limit is set at € 16,243.00 (sixteen thousand two hundred and forty-three/00) gross. It refers to the calendar year of greatest disbursement of the grant itself. Income of patrimonial origin as well as emoluments of any other nature of a recurring nature contribute to the determination of this income, with the exclusion of those of an occasional nature. Naturally, the amount of the scholarship is excluded from the calculation of this income.

The scholarship is increased by fifty percent for the period of research activity carried out abroad not exceeding, in total, twelve months. This period can be extended up to a total maximum of eighteen months for doctorates in co-supervision with foreign subjects or activated in associated form. This increase cannot be used in the doctoral student's country of origin or in the country where he or she resides.

The PhD student is required to repay, even in the event of withdrawal from the course, the scholarship installments already received, in the event that he exceeds the income limit referred to in the previous paragraph, or is in one of the cases of incompatibility referred to in the following article 11.

Also those who have already benefited from a scholarship for a PhD course for only half the duration of the course, they cannot use it a second time.

The scholarships cannot be cumulated with other scholarships awarded for any reason, except with those granted by national or foreign institutions useful for integrating, with stays abroad, the training or research activity of the scholarship holders.

The provision of the scholarship is linked to the periods of attendance and study and research activities actually carried out.

In addition to the scholarship, each doctoral student is guaranteed an annual budget for research activity in Italy and abroad equal to 10% of the annual amount of the scholarship itself.

Those who are entitled to the scholarship must present at the time of registration a presumptive declaration relating to the total gross personal income and the absence of causes of incompatibility. This declaration must be repeated at the beginning of each subsequent academic year of attendance of the course. The beneficiaries of the scholarships will also have to establish an INPS contribution position by enrolling in the "Gestione Separata (Separate Management)" of the Institute itself. The registration methods and related forms can be found on the website www.inps.it.

The tax breaks referred to in article 6, paragraph 6, of law 30.11.1989, n. apply to those enrolled in research doctorate courses who benefit from the scholarship. 389.

ARTICLE 10 (Fees)

Those admitted to PhD courses are required to pay the regional contribution for education, per year.

ARTICLE 11 (Obligation, incompatibility, suspension)

The doctoral course requires an exclusive, full-time commitment, without prejudice to the provisions of the following paragraph 7 and of article 8, paragraph 2, letter b) of the University Regulations governing research doctorates. It is the responsibility of the Teaching Committee to authorize the doctoral student to carry out paid activities, verifying this compatibility with the fruitful carrying out of the training activities (teaching

and research) relating to the course. In particular, it remains understood that, for doctoral students with scholarships, paid activities must be limited to those relating to the acquisition of skills relating to the educational field of the doctorate; for doctoral students without a scholarship, any incompatibility deriving from the work activity must in any case be concretely assessed without this leading to behavior that is detrimental to constitutionally protected rights, such as the right to study.

Doctoral students are obliged to attend and carry out all the planned activities, to present the oral or written reports requested and to comply with anything else established by the Doctorate Teaching Board.

The grant holders are also required to carry out the entire doctorate, training and research process, in line with the themes and objectives covered by the projects that finance the grant, in collaboration with the respective Spoke and project scientific contacts; they must also , report the research activities, as foreseen by the doctoral path and the project, producing:

- a periodic summary of the main activities carried out, countersigned by the tutor and the scientific manager;
- suitable documentation certifying the activity carried out;
- a report indicating the time commitment.

Each doctoral student is ordinarily expected to carry out research and training activities, consistent with the doctoral project, at highly qualified institutions abroad.

By the end of each year of the course, the Teaching Board, on the basis of a detailed report on the activity and research carried out by each doctoral student, decides on admission to the following year or proposes to the Rector exclusion from the course.

At the end of the course, doctoral students are required to submit a report to the Teaching Board on the activities carried out during the doctorate and on any publications.

The Teaching Board, with a reasoned resolution, may also, at any time, propose to the Rector the exclusion of the doctoral student from the course.

Public employees admitted to a doctoral course benefit, for the normal duration of the course, from the leave provided for by collective bargaining or, if employed under public law, from extraordinary leave for study purposes, compatibly with the needs of the administration, pursuant to article 2 of law 13 August 1984, n. 476, and subsequent amendments, with or without grants and unless there is an explicit act of renunciation, only if they are enrolled for the first time in a doctoral course, regardless of the disciplinary field. The right to the budget for the research activity carried out in Italy and abroad referred to in the previous article 9, paragraph 10 remains unchanged.

Simultaneous attendance of another doctoral course is prohibited.

Suspension of the doctoral course is permitted, upon request of the interested party, in the event of:

- a) compulsory maternity leave, pursuant to the provisions of Legislative Decree 26 March 2001, n.151. The provisions for the protection of maternity and paternity pursuant to the decree of the Minister of Labor and Social Security of 12 July 2007, published in the Official Gazette no., apply to doctoral students. 247 of 23rd October 2007;
- b) civil service, for a maximum period of one year.

Doctoral students can also request suspension of the course, for a maximum duration of six months, for proven reasons established by law and for documented serious health reasons.

Suspension of more than thirty days for one of the reasons indicated above entails the obligation to fully recover the periods of interruption of activity and, for scholarship holders, the cessation of the disbursement of the scholarship itself or of other equivalent financing for the period of suspension. The entire duration of the doctoral course cannot be reduced due to the aforementioned suspensions and, therefore, it will be extended for a period corresponding to that of the interruption.

The suspension periods referred to in paragraph 10, and the extension periods referred to in article 22, paragraphs 1 and 2, of the University Regulations governing research doctorates, cannot overall exceed the duration of eighteen months, provided except in specific cases provided for by law.

The doctoral student carries out the activity abroad, subject to authorization from the Teaching Body, after consulting the supervisor. For periods not exceeding six months in total, the authorization of the course coordinator, after consulting the supervisor, is sufficient.

The interventions provided for by the legislative decree of 29 March 2012, n. are extended to doctoral students, with the methods regulated therein. 68.

ARTICLE 12

(Degree of Doctor of Philosophy and doctoral thesis)

The title of *research doctor*, alternatively said «Dott. Ric.» or «Ph.D.», is awarded following the positive evaluation of a research thesis that contributes to the advancement of knowledge or methodologies in the chosen field of investigation. The doctoral thesis is written in Italian or English, or in another language, subject to authorization from the teaching body and is accompanied by a summary, written in English.

The University, within thirty days from defense and approval of the thesis, deposits a copy of the same, in electronic format, in the national registry referred to in Article 14, paragraph 1, of Ministerial Decree 226/2021, in a specific open access section. Subject to authorization from the teaching body, parts of the thesis may be made unavailable, possibly also by setting a time limit, in relation to the use of data protected by industrial secrecy or in the case of publications in the submission phase, pursuant to current legislation on the matter. The obligation to deposit the thesis at the central national libraries of Rome and Florence remains unchanged

Furthermore, the University archives and makes the complete text of the doctoral thesis available online through the open access institutional archive and takes care of the deposit of the thesis itself at the national libraries of Rome and Florence.

ARTICLE 13

(Access, processing of personal data and responsible for the procedure)

Candidates are guaranteed the right of access to the documentation relating to the competition proceedings, in compliance with current legislation.

The personal data of candidates will be processed in accordance with the provisions of Regulation (EU) 2016/679, of the Code regarding the protection of personal data, (Legislative Decree no. 196/2003 integrated and modified by Legislative Decree no. 101/2018), as well as the University Regulations on protection

of Personal Data (issued with DR no. 2088/2019). The data collected will be processed for the purposes of this procedure for which they are released and will be used exclusively for this purpose and, in any case, within the scope of the institutional activities of the University of Naples Federico II. The interested party has the rights referred to in articles 15 – 22 of the EU Regulation.

The head of the Doctorate and Scholarship Office of the University of Naples Federico II is responsible for all obligations relating to this competition procedure that are not the responsibility of the judging commission.

ARTICLE 14

(Publicity of the competition documents)

This competition notice is advertised electronically on the University, European Euraxess and MUR websites, all documents connected to it will be made public exclusively through electronic publication on the Official Noticeboard of the University of Naples Federico II, present on the University website at the address www.unina.it.

The electronic publication on the Albo Ufficiale (Official Noticeboard) of the University of Naples Federico II has the value of official notification in all respects and no personal communications will be forwarded to interested parties.

The duration of publicity of this notice is 90 days, while for the connected documents is 15 days.

**ARTICLE 15
(Referral)**

For anything not covered by this announcement, please refer to the University Regulations governing research doctorates and the rules contained in Ministerial Decree no. 226/2021.

THE RECTOR
Matteo Lorito

*Teaching Area and Student Services
The Manager Dr. Maurizio Tafuto
Organizational unit responsible for the
procedure:
PhD and grants Office
Responsible for the procedure:
The Head of the Office Dr. Concetta Bernardo*